

## **AAZK Professional Development Grant**

### **Grant Purpose:**

The AAZK Professional Development Grant is designed to assist with the costs associated with attending a conference, continuing education meeting, or workshop directly affiliated with another membership organization or conservation entity (NOT the AAZK National Conference). This grant will help with the costs of travel, registration, and lodging.

### **Application Deadline:**

March 1st

### **Qualifications:**

Professional AAZK members, in good standing, are eligible to apply for this grant. Persons of Merit within AAZK (Board Members, Committee Chairs/Vice Chairs and Program Managers/Vice Managers) are not eligible to submit a grant application for consideration.

### **Notification:**

Applicants will be notified on May 1

### **Maximum Funding Available for Request:**

\$2000

The Grants Committee reserves the right to divide the funds among grant recipients.

### **Please read the following carefully before applying:**

The *AAZK Professional Development Grant* will be paid in full upon proof of registration/acceptance to the continuing education event on the application. Cancellation of attendance shall result in repayment of grant award to AAZK.

### **Application Package:**

A complete application packet shall include

1. Grant Application Form
2. Two (2) letters of Support including one (1) from Supervision
3. A complete Curriculum Vitae (CV) of the primary applicant(s).
  - Please note, a Curriculum Vitae (CV) is not a résumé (a résumé is a listing of education and employment in chronological order). A CV is a “path of life” that details professional and personal history. A complete CV includes employment history, internships (both paid and unpaid), education, volunteer positions, awards, publications, memberships in school-associated clubs or other professionally pertinent organizations that when combined provide an overview of the applicant and gives the Grant Review Committee a better sense of professional passion.

Completed application packets should be emailed to the Grants Committee Chair at [grants@aazk.org](mailto:grants@aazk.org). Please send all parts of the packet as one document.

**SIGNATURES NEEDED:**

**Applicant**

Please sign below to indicate that you have read the above guidelines and understand that failure to comply with the guidelines may result in revocation of grant funding:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Facility Director**

Please sign below to indicate that you endorse the Continuing Education Event described in the application to be attended by the Applicant.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_