

## AAZK Institutional Research Grant Submission Guidelines

### Grant Purpose:

The purpose of the AAZK Institutional Research Grant is to encourage and support research conducted by the employees of AAZK Institutional Members. Applicants should be employees of a facility that is an AAZK Institutional Member who is seeking to conduct non-invasive research, in-situ or ex-situ.

### Application Deadline:

March 1st

### Qualifications:

Applicants must be employees of organizations that are Institutional Members of AAZK. Persons of Merit within AAZK (Board Members, Committee Chairs/Vice Chairs and Program Managers/Vice Managers) are not eligible to submit a grant application for consideration.

### Notification:

Applicants will be notified by May 1 if they are a grant recipient.

### Maximum Funding Available for Request:

\$1500

The Grants Committee reserves the right to divide the funds among grant recipients.

### Application Package:

A complete application packet should include

1. Grant Application through Google Form
2. Two (2) letters of Support
3. A complete Project Proposal
  - Please note, this should include the goals of the project, methods of achieving them, and the projected deadlines the project hopes to meet.

### SIGNATURES NEEDED:

#### Principal Investigator

Please sign below to indicate that you have read the above guidelines and understand that failure to comply with the guidelines may result in revocation of grant funding:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Facility Director

Please sign below to indicate that you endorse the study described in the application to be conducted by the employee listed above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_